

The Communications Workers of America

Hurricane Sandy Disaster Relief Fund

Program Guidelines



**CWA District One
80 Pine Street
New York, New York 10005**

CWA Hurricane Sandy Disaster Relief Fund

PROGRAM GUIDELINES

Purpose:

The CWA Hurricane Sandy Disaster Relief Fund has been established to assist CWA members and employees that have experienced a financial hardship due to Hurricane Sandy. The fund will provide people with a subsidy based on losses associated with this natural disaster. The goal of the fund is to help people in the CWA family during their time of need.

Deadline for Submitting Application:

Qualified individuals and their local have until January 31, 2013 to file the Hurricane Sandy Disaster Relief Fund Application with the CWA District One Coordinator.

If the member receives correspondence from the District that the application is incomplete, the member and their local have 30 days from receipt to resubmit to the District; otherwise the file will be closed.

Who is Eligible?

- A dues-paying CWA member in good standing
- A retired CWA member actively paying full dues to the local
- An employee of CWA

What Types of Items Are Covered

Generally, all expenses incurred as a result of damage from Hurricane Sandy will be considered. The replacement or repair of damaged items as well as costs associated with temporary housing may be included. Listed below are some of the items that can be used in the determination of the amount of loss.

- FEMA qualified expenses.
- Primary residence. Owned or rented.
- Non-primary residence
- Structural parts of your home
- Electrical and plumbing
- Heating, ventilating and air conditioning systems
- Septic or sewage systems
- Well and other water systems

- Computers and other electronic devices
- Furniture
- Clothing
- Tree Service
- Driveway and fence damage
- Temporary housing (apartments/hotels)
- Automobiles
- Automobile rental costs
- Clean up items
- Generators
- Wet/dry vacuums and dehumidifiers
- Tools
- Moving and storage

Calculation of Loss

The amount of the loss will be the total of Hurricane Sandy expenses, less any funds received from other sources such as FEMA, insurance, Red Cross, Salvation Army and other charitable organizations.

Application Process

The CWA Hurricane Sandy Disaster Relief Fund is not designed to be an immediate source of financial relief. The intention is to supplement payments made by FEMA and the insurance company.

Member

- Complete Hurricane Sandy Disaster Relief Fund Application
- Attach copy of completed CWA Disaster Relief Fund Application. Include all requested information including:
 - FEMA application and determination
 - Insurance claims and determination
 - Itemized list of lost or damaged items. Include cost of items.
 - Itemized list of disaster related expenses
 - Copies of receipts for disaster related repairs. If not yet available provide estimates/bids. Provide estimated completion date. When work is completed submit receipts.

Local

- Verify member in good standing at time of disaster.
- Review application for completeness. Incomplete applications should be returned to the member to resubmit. If needed, the Local may request a site visit to gain a better understanding of the member's situation.
- The Local President must sign off on the application and forward to their CWA District Staff Representative.

District

- Review application for completeness
- Follow up with member to determine the actual amount of loss
- Receive funding recommendation from Hurricane Sandy Disaster Relief Fund Committee
- Receive authorization for disbursement from the Vice President-District One

Amount of Individual Distributions

This fund is going to be created from the generous donations of the Districts, Sectors, Locals, Members and friends of CWA. Until the fund raising process is near completion, actual amounts available for individual distribution are unknown. It is the intention of the fund sponsors to have three different levels of funding available to applicants. Those who incurred the greatest loss will receive the highest distribution. With the exception of minor administrative costs, all funds will be distributed to those in need.